



Statement of Child's Well Health

This form is to verify that the child listed below has been seen by a health-care professional and is able to attend the child-care facility.

Child's Name: _____ **Age:** _____

Date of Birth: _____

Print Physician's Name: _____

Physician's Address: _____ **Phone:** _____

Physician's Signature: _____ **Date:** _____

Parent's Signature: _____ **Date:** _____

Young Leaders Campus: 106 Vintage Park Blvd, Suite E Houston, TX 77070



EMERGENCY RELEASE FORM

In the event that my child become ill or suffer an accident: I, _____ authorize the YLC to administer, call for, or secure the necessary emergency care or medical attention deemed necessary. I understand that an effort will be made to contact me or my authorized contacts, and that any expense incurred will be my responsibility.

Additional comments (food/drug allergies, reactions, medications): _____

PERSONAL INFORMATION

CHILD'S NAME:	BIRTH DATE:
ADDRESS:	AGE:
PHYSICIAN'S NAME:	PHYSICIAN'S PHONE:
PARENT:	E-MAIL ADDRESS
MOBIL PHONE:	LICENSE #:
EMPLOYER:	WORK PHONE:
PARENT:	E-MAIL ADDRESS
MOBIL PHONE:	LICENSE #:
EMPLOYER:	WORK PHONE:
A U T H O R I Z E D S P O N S O R S (P I C K U P)	
AUTHORIZED SPONSOR:	RELATIONSHIP:
MOBIL PHONE:	E-MAIL ADDRESS
EMPLOYER:	WORK PHONE:
AUTHORIZED SPONSOR:	RELATIONSHIP:
MOBIL PHONE:	E-MAIL ADDRESS:
EMPLOYER:	WORK PHONE:

Signature of Parent or Legal Guardian

Date

Tuition Rate Sheet

Annual Fees Registration/Curriculum \$175	Full Time 6:30am-6:30 pm			Part Time 8:00am-12:30 Noon		
	5 Days	3 Days M-W-F	2 Days T/Th	5 Days	3 Days M-W-F	2 Days T/Th
Monthly Tuition 18-24 Months	\$920	\$800	\$680	\$660	\$540	\$420
Monthly Tuition PK2	\$865	\$750	\$635	\$615	\$500	\$385
Monthly Tuition PK3	\$825	\$715	\$605	\$585	\$475	\$365
Monthly Tuition PK4	\$810	\$705	\$600	\$545	\$420	\$295
Monthly Tuition Kindergarten	\$840	N/A	N/A	N/A	N/A	N/A

School Age Programs/Fees			Annual Registration and Supply Fee \$150
Monthly Tuition Drop Off/Pick Up	\$400	Extended Day (extra)	\$40
Monthly Tuition AM Drop Off Only	\$180	Early Dismissal (extra)	\$25
Monthly Tuition PM Pick UP Only	\$300	School Holiday /Camp Fee	\$200 weekly
Compass Learning Tutoring	\$25 hour		

PAYMENT METHOD: CASH CHECK CHARGE

I AUTHORIZE YOUNG LEADERS CAMPUS TO CHARGE THE FOLLOWING: \$ _____ MONTHLY

MC /VISA/ AMEX/ DISC CC# _____ EXP: _____ CVC _____

NAME ON CARD: _____

Signature _____ Date: _____

Discipline and Guidance Policy for Young Leaders

Discipline must be:

- (1) Individualized and consistent for each child;
- (2) Appropriate to the child's level of understanding; and
- (3) Directed toward teaching the child acceptable behavior and self-control.

A caregiver may only use positive methods of discipline and guidance that encourage self-esteem, self-control, and self-direction, which include at least the following:

- (1) Using praise and encouragement of good behavior instead of focusing only upon unacceptable behavior;
- (2) Reminding a child of behavior expectations daily by using clear, positive statements;
- (3) Redirecting behavior using positive statements; and
- (4) Using brief supervised separation or time out from the group, when appropriate for the child's age and development, which is limited to no more than one minute per year of the child's age.

There must be no harsh, cruel, or unusual treatment of any child. The following types of discipline and guidance are prohibited:

- (1) Corporal punishment or threats of corporal punishment;
- (2) Punishment associated with food, naps, or toilet training;
- (3) Pinching, shaking, or biting a child;
- (4) Hitting a child with a hand or instrument;
- (5) Putting anything in or on a child's mouth;
- (6) Humiliating, ridiculing, rejecting, or yelling at a child;
- (7) Subjecting a child to harsh, abusive, or profane language;
- (8) Placing a child in a locked or dark room, bathroom, or closet with the door closed; and
- (9) Requiring a child to remain silent or inactive for inappropriately long periods of time for the child's age.

Texas Administrative Code, Title 40, Chapters 746 and 747, Subchapters L, Discipline and Guidance

My signature verifies I have read and received a copy of this discipline and guidance policy.

Parent Signature

Date





(Parent Copy)

Parents:

In our efforts to keep you informed, in case of emergency evacuation the children and staff of **YOUNG LEADERS CAMPUS Vintage** will relocate to the following designated site:

**Off the premises at least 100 feet away
Fresco Mediterranean Grill
110 Vintage Park Blvd
Houston, TX 77070
832-365-5116**

If the school is evacuated, a designated person will contact you with information concerning your child.

YOUNG LEADERS CAMPUS Vintage designated Emergency Medical Facility is:

**St. Luke Hospital at the Vintage
20171 Chasewood Park Dr.
Houston, TX 77070
832-534-5000**

In the event of an emergency, any person or persons requiring medical attention by a licensed physician will be transported to this designated emergency facility.



Parent Copy

FINANCIAL AGREEMENT

_____	_____
Child's Name	Date of Birth
_____	_____
Address	Home Phone

_____	_____
Father's Full Name	Work Phone
_____	_____
Mobil Phone	E-Mail Address

_____	_____
Mother's Full Name	Work Phone
_____	_____
Mobil Phone	E-Mail Address

- Tuition** and fees are to be **monthly, IN ADVANCE**, on the **FRIDAY** prior to the month services are to be rendered. Outstanding accounts over one week past due will be dis-enrolled and will not be allowed to return to YLC. After all past due tuition and fees have been paid in full, re-enrollment will be based upon availability and a review of payment history. ***Tuition rates are subject to change with ample notice as deemed necessary.** Any other payment arrangements must be approved by the Director. (_____) Directors initials
- Late/Return Check and Credit Card Fees:** If all assessed tuition and fees have not been paid by the close of business on Tuesday of the week services are rendered, a late fee of **\$35.00**. Late fees of **\$35.00** will be charged by the close of business day. **Returned check and declined credit card fees are \$35.00.** Late pick up fees in the amount of **\$1.00 per minute** will be charged to students enrolled in half-day programs as well as full programs.
- Absences:** There is no reduction in weekly tuition costs for school holiday or teacher in-service day closings. In addition, so long as a child is enrolled, tuition and fees are due and payable regardless of whether the child is in attendance at the school and regardless of weather conditions or weather-related closings. Tuition must be paid in full, without deduction for absences.
- Automatic Debit:** If you opt for automatic debit payment, the funds will be withdrawn from your bank account on the 1st of the month. The payment will be withdrawn on the last Friday of the month.
- Credit Cards:** As an additional payment option, YLC offers payment by Visa or MasterCard. If you choose this option, the credit card must be presented for processing and a Credit Card Authorization Form be filled out.
- Vacations: After attending YLC for a year, each family is entitled to one free week of vacation. Please let our management team know two weeks ahead of your planned vacation so that your account will be credited.**
- Withdrawal: The obligation for full payment of tuition continues until the date indicated by the parent or guardian as the date of withdrawal. No portion of your monthly paid or outstanding tuition will be refunded or cancelled in the event of absence, holidays, school closings, withdrawal or dismissal from the school. A thirty (30) days written notice of such date of withdrawal is required.**

The undersigned agree and understand that the services rendered for childcare are subject to the following agreement.



School Closures

Good Friday Holiday
Memorial Day
Independence Day
Teacher In-Service Day
Labor Day Holiday
Thanksgiving Holiday
Christmas Holiday
New Year's Day
MLK Day/Presidents Day

Early Closures

Please follow your yearly calendar for early closures

Inclement Weather Advisory:

It may not be possible for our YLC to open during certain weather conditions. In the event of inclement weather, YLC will make every effort to be open; however safety for your child and our staff members will be our primary consideration for closing the school. **We do follow the Klein Independent School District closures and delays, but not necessarily the make up dates.**

In the event of school closure, watch your local news for Klein ISD announcements, monitor the campus website and phone recorded message will be updated on an hourly basis.

We will make every effort to open the campus as soon as conditions are safe.

You may access your campus website at **www.YoungLeadersCampus.com**.

Parent Signature

Date



PARENT COPY

Thank you for choosing Young Leader Campus.

Our school is licensed by the Texas Department of Family and Protective Services and we adhere to the Texas Minimum Standards for Licensed Child Care Centers. You may review those standards by visiting their website at www.dfps.state.tx.us. Our school is inspected on a regular basis and those inspection reports are available for your convenience on their website as well. If at any time you wish to contact Child Care Licensing, you may do so by calling their main number at 713.940.5200. Any suspicions of child abuse or neglect must be reported by calling 1.800.252.5400.

Our representatives for our area are located out of the main office at the address below.

Texas Department of Family and Protective Services
P. O. Box 16017
Houston, Texas 77222

I have read the information above and have a copy of this notification for my review.

Parent Signature

Date

Parent Name (printed)



**School Closures
(Parent Copy)**

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